

MINUTES

Meeting: Malmesbury Area Board
Place: Online
Date: 22 February 2022
Start Time: 7.00 pm
Finish Time: 8.47 pm

Please direct any enquiries on these minutes to: Ben Fielding, Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk. Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chuck Berry (Chairman), Minety
Cllr Gavin Grant (Vice-Chairman), Malmesbury
Cllr Martin Smith, Sherston
Cllr Elizabeth Threlfall, Brinkworth

Wiltshire Council Officers

Alexa Davies, Community Engagement Manager
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Democratic Services Officer

Town and Parish Councils

Peter Hatherell, Malmesbury St Paul Without Parish Council
Roger Budgen, Malmesbury St Paul Without Parish Council
Mark Hammond, Great Somerford Parish Council

Partners

Tim Elliott, District Commander, Dorset & Wiltshire Fire and Rescue Service

Total in attendance: 20

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
12	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Malmesbury Area Board.</p>
13	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were provided from Inspector James Brain, Wiltshire Police.</p>
14	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 30 November 2021 were presented for consideration and it was;</p> <p><u>Resolved</u></p> <p>To approve the minutes as a correct record.</p>
15	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
16	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> • Ask Angela Campaign Relaunch The Chairman drew attention to a briefing note attached to the agenda which was a reminder of the Ask Angela Scheme. It was outlined that the scheme helps to keep people safe on a night out and to protect anyone feeling vulnerable while on a date or with someone they have met. Further information and posters can be found on the Ask for Angela webpage Ask for Angela - Wiltshire Council. <p>Attention was also drawn to the Ask for Ani campaign, which allows those at risk or suffering from abuse to discreetly signal that they need help and access support. By asking for ANI, a trained pharmacy worker will offer a private space where they can understand if the victim needs to speak to the police or would like help to access support services such as a national or local domestic abuse helplines.</p> <ul style="list-style-type: none"> • Queens's Platinum Jubilee Celebrations The Chairman drew attention to a briefing note attached to the agenda which outlined that Wiltshire Council has a system in place to ensure that communities wishing to celebrate the Queen's Platinum Jubilee are signposted to the

council's web page ([Platinum Jubilee celebrations - useful information and guidance - Wiltshire Council](#)) where they will find the appropriate tools, support and guidance to apply to hold a street party.

- **Road Safety Alliance and Reminder to Changes to the Highway Code from 29 January 2022**

The Chairman referred to the report attached to the agenda which outlined changes to the Highway Code, which had taken place. Such changes included:

- The introduction of a hierarchy of responsibility of road users.
- Priority for pedestrians at junctions
- Priority for cyclists, riders and horse-drawn vehicles at junctions.
- Clarification on road positioning for cyclists
- More information on safely overtaking motorcyclists, cyclists, horse-riders and horse-drawn vehicles and filtering by cyclists.
- Adopting what is known as the 'Dutch Reach' technique when opening the doors of a parked vehicle.

The Chairman also noted that there is an alliance of Parish Councils looking to deliver better road safety, partially in conjunction with the Community Area Transport Group (CATG). A key area of work was identified as white lining on roads and that poor white lining should be reported to the group.

- **Changes to residual waste collection days from 28 February 2022**

The Chairman noted that from 28 February the household waste collection days for nearly all Wiltshire properties will change, however it was stated that there is no change to recycling or garden waste collections, which will still take place on their usual day for all residents. From 31 January and for the following two weeks, all households will receive a letter that explains the changes and details their new collection day. Further information about waste collections

www.wiltshire.gov.uk/waste

- **Wiltshire and Swindon Credit Union (WASCU)**

The Chairman noted that the Wiltshire and Swindon Credit Union (WASCU) had attended a previous Area Board meeting and that they had made an appeal to Parish Councils to save money with the Credit Union. This could potentially lead to better interest rates as well as being a positive action for the community.

Further information can be found on the WASCU website:

<https://www.wascu.co.uk/>

- **Parishes Alliance Footpaths Meeting**

The Chairman drew attention to the potential benefits of Parishes across the Area Board working together to have a joined-up approach to footpaths as well as using the services of the Cotswold wardens. Previous examples of positive footpath initiatives included those in Brinkworth and Sherston, which allowed more footpaths to be accessible through using equipment, money and support on offer. Parishes were encouraged to get together to discuss their footpaths and it was noted that the new format of CATG would have a Footpaths Interest Group attached to it as well as funding available.

	<ul style="list-style-type: none"> • Malmesbury Library Community Projects The Chairman drew attention to community projects that had been ran by Malmesbury Library including a Repair Café and Fruitful Malmesbury. The Repair Café took place 22 January with customers bringing many items such as lamps, radios, a jacket for a replacement zip, a duvet cover, a magnifying glass, a plaster statue, and a roof top bag. All of which has the aim of being mended to be used again. The event was successful and the visitor count was 145 compared to 70/80 on recent Saturday mornings, and the Facebook post has currently reached roughly 5,300 people with 820 engagements <p>Regarding Fruitful Malmesbury, winter pansies and edibles have been planted so the library can now contribute to their aim of reducing food waste and encouraging the growing and eating of healthy food by local residents.</p> <ul style="list-style-type: none"> • EV Charging Survey Councillor Martin Smith provided an update on an EV Charging Survey which recently took place. The survey was sent out to the Town and Parish Councils, with 8 responses received. Key findings were as follows: <ul style="list-style-type: none"> • 63% of responses stated that there was a moderate or great deal of demand for public charging points. • 100% of responses stated that there is currently no plans to deal with that demand and have no budget set aside currently. • 38% of responses indicated that thought of where to locate potential charging points had taken place and that it was likely that budget would be set aside in the next financial year for charging points. • 75% of responses stated that it would make sense to approach the issue on a Malmesbury Area basis. <p>Councillor Smith noted that he plans to engage with officers at Wiltshire Council to see what can be done and that part of the EV policy has set aside small amounts of money to go to Town and Parish Councils for public charging points. Once further information is found, Councillor Smith agreed to feedback when firm proposals are in place.</p> <ul style="list-style-type: none"> • Great British Spring Clean The Chairman noted that the Great British Spring Clean is set to take place between 25 March and 10 April. Litter pickers can be accessed from the Riverside Community Centre and any waste collected can be picked up by Wiltshire Council.
17	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police The Area Board noted a written update attached to the agenda. • Dorset & Wiltshire Fire and Rescue Service

Tim Elliott, District Commander, Dorset & Wiltshire Fire and Rescue Service provided an update which covered the following issues:

- A key area currently for the Fire Service is prevention, with the service offering Safe and Well visits to the local community. Key trigger groups who might benefit from such a visit have been identified as those over 65, those in need of smoke detector, those with long-term health conditions as well as those suffering from poor hearing or sight loss. Further information can be found via: <https://www.dwfire.org.uk/safety/safe-and-well-visits/>
- Response work has recently been conducted with a key theme being electrical blanket safety. The importance of ensuring that electrical blankets are properly tested was stressed.
- In the last quarter, the Fire Service has responded to a mixture of incidents including the fires and false alarms. On top of this there were unusual incidents involving tractors and planes, where thankfully there were no major injuries.
- There was a reminder for people to sweep their chimneys and log burners regularly as well as using appropriate wood.
- It was noted that recently there have been issues with power in the locality due to storms. A reminder was given for locals to keep an eye out for posts from the local Fire Station as this had been opened for locals to use hot water facilities as well as microwaves.
- **BaNES, Swindon & Wiltshire Clinical Commissioning Group (BSW CCG)**

The Area Board noted a written update attached to the agenda as well as a Vaccination Stakeholder Briefing.

Pauline Cameron questioned whether it would be possible to bring areas of concern to the attention of the CCG as currently working in a hospital setting, she was concerned there was no clear pathway for early diagnosis of liver disease. It was suggested that letters could be sent to surgeries and that there was also the Malmesbury Area Health and Wellbeing Forum. In addition, Councillors Berry and Grant stated that they would bring the issue to the attention of the Health Scrutiny Group as well as the Health Select Committee.

- **Healthwatch Wiltshire**

The Area Board noted a written update attached to the agenda.

- **Riverside Community Centre**

Kim Power noted that the Riverside Community centre opened in 2017 and has been ran by the community. Since re-opening following lockdown, the Riverside Centre has returned to have half the number of users than it had previously. There is a real diverse demographic of users, ranging from Alzheimer's support, children's street dance classes, mother and baby sessions, Jiu Jitsu classes. The Riverside Centre is currently still operating with Covid precautions in place as it has a lot of vulnerable users and the precautions allow for confidence in use.

- **Malmesbury Area Health and Wellbeing Forum**

Kim Power, Chair of the Malmesbury Area Health and Wellbeing Forum, provided an update to the Area Board, which covered the following points:

- During Covid there was an emphasis on staying indoors, which affected older people as well as mental health, with lockdown having ended this is beginning to change.
- The Health and Wellbeing Forum consists of a range of different establishments, organisations and individuals that meet every 3 months to discuss issues around Health and Wellbeing as well as where improvements can be made.
- An outline of the wide-ranging membership was provided to the Area Board.
- There are many events planned in Malmesbury over the coming year, including a set of concerts outside of assisted living accommodations, events at Malmesbury Abbey, music in care homes, individual doorstep concerts as well as a 1-2-1 Nature Watch programme.
- There is an interest going forward in promoting more social prescription events such as Artlift.
- Recently the Friends of the Riverside Group has completed projects including telephone befriending and giving out 350 plants to elderly people.

- **Health & Wellbeing Champion**

Julie Dart, Health and Wellbeing Champion, updated that she had started her induction with Alexa Davies, Community Engagement Manager and that she had begun to start contacting people.

- **Town and Parish Councils – Including plans and dates for Platinum Jubilee Celebrations**

Kim Power, Deputy Mayor of Malmesbury, updated that in Malmesbury there are set to be the following events to celebrate the Platinum Jubilee:

- Thursday 2 June – A beacon event.
- Friday 3 June – Church services and other associated events.
- Saturday 4 June – A party with music in St Aldhelm's Mead or a large green space.
- Sunday 5 June – A street party in Cross Hayes.

There is hope that older people and people from care homes can be included to feel part of celebrations.

Mark Hammond, Great Somerford Parish Council, updated that in Great Somerford there is set to be a street party for residents of Great Somerford and Little Somerford with funding in place for 500 people.

Robin Turner, Treasurer of Sherston Queens Jubilee Committee, updated that in Sherston there is set to be an event every day of the Jubilee including a beacon and fireworks, a village hall dance, a family's afternoon with a drama group,

	<p>multi-denomination church services as well as a mass street party in the village hall field.</p> <p>Following the meeting, correspondence was received from Michael Bromley Gardner, Parish Clerk for Charlton Parish Council and Hankerton Parish Council, who confirmed that the following jubilee celebration plans are in place:</p> <ul style="list-style-type: none"> • Charlton is hoping to hold a Performance event with other ideas set to be considered at the next Parish Council meeting on 1 March. • Hankerton is set to hold a whole village street party with other ideas set to be considered at the next Parish Council meeting on 7 March.
18	<p><u>Foodbank Presentation</u></p> <p>The Area Board received a presentation from Mark Hammond, Project Manager of Malmesbury and District Foodbank. The presentation covered the following points:</p> <ul style="list-style-type: none"> • The foodbank was established in 2014 and has the focus of helping people in crisis with emergency food and practical support to help lift them out of poverty. • Users of the foodbank are both referred and self-referred in times of crisis, with support being offered in the Malmesbury, Cricklade and Purton areas. • Support has also been offered to people during the fuel crisis by providing emergency credit for those facing self-disconnection on pre-payment energy meters. • There has been a 128% use of foodbanks in the UK over the past 5 years. In 2010, the foodbank distributed 60,000 food parcels, by 2020 this figure had risen to 1.9 million. • In the last financial year the foodbank provided emergency food support to 475 households, 1,268 people and 535 children. Included in that support, £8,477 worth of fresh food gift cards were distributed. • Since August 2021, the average number of weekly referrals has increased by 235%, with the three main drivers being benefit changes and delays, cost of living increases and in-work poverty. • In 2022 the foodbank will be taking steps to develop including moving to a larger venue in Malmesbury, working with a partner to develop a money and debt advice service, strengthening relationships with referring organisations as well as extending reach into rural communities. • In order to help the foodbank, suggestions were made that the Area Board could consider becoming a referring organisation, establishing food donation points within communities, raising awareness for the foodbank by including it in communications and inviting trustees and managers to participate in local forums and boards. <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • Councillor Elizabeth Threlfall suggested that she had a contact who would be able to produce posters for the foodbank, which could help with

	<p>promotion.</p> <ul style="list-style-type: none"> • It was referenced that during lockdown, Sherston had a food donation area in the high street and that similar locations and branded cages and posters would be ideal for the foodbank. An example was provided that recently the Co-Op shop in Sherston agreed to have a collection point within their store. • It was suggested that the foodbank gets in touch with the Malmesbury Community trust as they would be able to help local Malmesbury people. • Mark Hammond was thanked for his presentation and congratulated for the work that he has done.
19	<p><u>Community Area Transport Group (CATG)</u></p> <p>Councillor Elizabeth Threlfall introduced the minutes and recommendations from the CATG meeting held on 8 February 2022. It was noted that there was no funding to vote on and that in the future, the CATG would be changing to be the Local Highways and Footpaths Interest Group (LHFIG).</p> <p>Resolved:</p> <p>The minutes of the Community Area Transport Group meeting held on 8 February 2022 were agreed as a correct record.</p>
20	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Community Area Grants:</u></p> <ol style="list-style-type: none"> 1. Brinkworth Footpath Group - £990 towards PROW Tools Equipment and Website Design. <p>Resolved:</p> <p>Brinkworth Footpath Group was awarded £990 towards PROW Tools Equipment and Website Design.</p> <ol style="list-style-type: none"> 2. Sherston Village Hall - £2,500 towards Additional Funds for New Foyer Double Glazed Doors and Windows. <p>Resolved:</p> <p>Sherston Village Hall was awarded £2,500 towards Additional Funds for New Foyer Double Glazed Doors and Windows.</p> <ol style="list-style-type: none"> 3. Little Somerford Parish Council - £666 towards Allotment and Community Orchard. <p>Resolved:</p>

Little Somerford Parish Council was awarded £666 towards Allotment and Community Orchard.

4. Helping the Community of Malmesbury - £69.99 towards Apple Trees for Queens Green Canopy Jubilee Malmesbury.

This grant application was withdrawn prior to the meeting and was therefore not discussed during the Area Board.

5. Malmesbury and District Foodbank - £1,000 towards Malmesbury and District Foodbank New Secure Storage Cupboards

Resolved:

Malmesbury District Food Bank was awarded £1,000 towards Malmesbury and District Foodbank New Secure Storage Cupboards.

Health and Wellbeing Grants:

1. Carer Support Wiltshire - £778 towards Malmesbury Carer Café.

Resolved:

Carer Support Wiltshire was awarded £778 towards Malmesbury Carer Café.

2. Sherston Queens Jubilee Committee - £928 towards Sherston Queens Jubilee Celebrations.

Resolved:

Sherston Queens Jubilee Committee was awarded £928 towards Sherston Queens Jubilee Celebrations.

Youth Grants:

1. The Last Baguette Theatre Company CIC - £1,200 towards Half term devised theatre workshop in Malmesbury May 2022.

Resolved:

The Last Baguette Theatre Company CIC was awarded £1,200 towards Half term devised theatre workshop in Malmesbury May 2022.

2. The RISE trust Youth - £4,485 – towards Detached Outreach and Safe Spaces for Young People.

Resolved:

	<p>The RISE trust Youth was awarded £4,485 towards Detached Outreach and Safe Spaces for Young People.</p> <p><u>Other Funding:</u></p> <p>1. Ringfence £200 towards expenses for H&W champion, Julie Dart – to include a mobile phone and data package.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to ringfence £200 towards expenses for H&W champion, Julie Dart (to include a mobile phone and data package).</p> <p>2. AB initiative - Malmesbury Area Board has set aside £75 per parish in the community area to support inclusive celebrations planned for The Queen’s Platinum Jubilee 2022.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to set aside £75 per parish in the community area to support inclusive celebrations planned for The Queen’s Platinum Jubilee 2022.</p> <p>3. AB initiative – to consider ringfencing any remaining Health and Wellbeing balance to support local lunch clubs.</p> <p>Resolved:</p> <p>Malmesbury Area Board agreed to ringfence any remaining Health and Wellbeing balance to support local lunch clubs.</p>
21	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
22	<p><u>Evaluation and Close</u></p> <p>The date of the next meeting is 7 June 2022.</p>